

# CITY OF BETHLEHEM

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## DEPARTMENT OF PUBLIC WORKS INTEROFFICE MEMORANDUM

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: Eastern Gateway Improvements at E. 4th & William Streets (MS-17-W05)

**TO:** City Council, all members, and Council Solicitor

**FROM:** Michael Alkhal, P.E., Director of Public Works / City Engineer

**DATE:** June 8, 2017

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On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the contract.

- Is the contract appropriation or price increase included in this year's budget?  yes  no
- Identify contract funding sources (general fund, grants, loans, etc.....):

69999-66035

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder are:

Land Tech Enterprises, Inc.  
3084 B. Bristol Road  
Warrington, PA 18976

- Term of contract or estimated completion date, subject to standard extensions:

Thirty (30) calendar days from the issuance of the Notice to Proceed

- Description of project or scope of services to be provided:

The work to be completed under this project is on William Street between East Fourth Street and Steel Avenue. The work consists of clearing the area adjacent to the Bethlehem Skate Plaza and paving a trail connection from William Street to the South Bethlehem Greenway. Lighting, landscaping, benches and other amenities are also included.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

Contractor's bid price: \$164,596.00

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

Land Tech Enterprises, Inc. was the lowest responsible/qualified bidder of five bids received, ranging from \$164,596.00 to \$347,385.00.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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MA/md/mob

Attachment

cc:

Mayor  
Director of Administration  
Director of Budget and Finance  
Law Bureau  
Controller  
Purchasing Bureau  
Deputy Director of Public Works  
Public Works Business Manager  
File/xc

By:   
Title: Public Works Director/City Engineer